



DELHI PUBLIC SCHOOL, BHILAI

(Under the aegis of the Delhi Public School Society, Delhi)

RISALI SECTOR, BHILAI (C.G.) 490 006

(Co-Educational, English Medium, CBSE Affiliation No.3330009)

Website: www.dpsbhilai.in

PLEASE NOTE: APPLY IN THE PRESCRIBED APPLICATION FORMAT ONLY. APPLICATION(S) WITHOUT REQUISITE FEE WILL NOT BE ENTERTAINED. APPLICATION(S) SENT TO THE OFFICIAL EMAIL ADDRESS WILL NOT BE ENTERTAINED.

CANDIDATES APPLYING FOR POST(S) NOT ADVERTISED, WILL HAVE THEIR APPLICATION(S) SUMMARILY REJECTED AND THE FEE PAID WILL NOT BE REFUNDED

REQUIRES

1. **Vice-Principal (Academics):**

E.Q.: Post Graduation with B.Ed.

Essential Experience: Atleast fifteen years' teaching experience as a PGT of which five years should be administrative experience in a reputed English Medium School. **The school being served in, presently, must have a minimum student strength of 1000. Those who are drawing minimum gross salary of Rs. 75000 & above need only apply.**

2. **Head Master/Mistress (IX & X):**

E.Q.: Post Graduation with B.Ed.

Essential Experience: Atleast fifteen years' teaching experience as a PGT of which five years should be administrative experience in a reputed English Medium School. **The school being served in, presently, must have a minimum student strength of 1000. Those who are drawing minimum gross salary of Rs. 60000 & above need only apply.**

3. (a) **PGT-Biology:**

E.Q.: Post-Graduation in Botany/Zoology/Life Sciences/Bio Sciences/Genetics/Micro-Biology/Bio-Technology/ Molecular Biology/Plant Physiology provided they have studied Botany and Zoology at Graduation level & B.Ed.

Desired experience: Minimum 3 years of teaching Biology to Senior Secondary classes (XI & XII) or at least 10 Years of teaching Biology to Secondary classes (IX & X).

(b) **PGT-Economics:**

E.Q.: Post-Graduation in Economics & B.Ed.

Desired experience: Minimum 3 years relevant experience of teaching Economics from classes VI to XII only, will be considered.

(c) **PGT-Computer Science:**

E.Q.: B.E., B.Tech. (Computer Science) / BCA / MCA/ M. Sc. (Computer Science), M.Sc. (Electronics with Computer Science Component) / M.Sc. (IT) / B.Sc. (Computer Science)

OR

Bachelor's/Master degree in any Science Subject/Mathematics from recognized University with Post Graduate Diploma in Computer application from government recognized University/Institute.

OR

Post Graduate degree in any subject with Post Graduate Diploma in Computer application from government recognized University / 'O' level from DOEACC.

Desired experience: Minimum 3 years relevant experience of teaching Computer Science to UG classes in recognised Colleges or Universities / classes VI to XII only, will be considered.

(d) **PGT/TGT-Physical Education:**

E.Q.: Graduation with M.P.Ed.

Desired experience: Minimum 3 years relevant experience of teaching Physical Education from classes VI to XII only, will be considered.

4. (a) **TGT-English*:**

E.Q.: Post-Graduation in English & B.Ed.

Desired experience: Minimum 3 years relevant experience of teaching English from classes VI to XII only, will be considered.

(b) **TGT-Hindi*:**

E.Q.: Post-Graduation in Hindi & B.Ed.

Desired experience: Minimum 3 years relevant experience of teaching Hindi from classes VI to XII only, will be considered.

(c) **TGT-Sanskrit*:**

E.Q.: Post-Graduation in Sanskrit & B.Ed.

Desired experience: Minimum 3 years relevant experience of teaching Sanskrit from classes VI to XII only, will be considered.

(d) **TGT-Chemistry*:**

E.Q.: Post-Graduation in Chemistry & B.Ed.

Desired experience: Minimum 3 years relevant experience of teaching Chemistry from classes VI to XII only, will be considered.

(e) **TGT-Biology*:**

E.Q.: Post-Graduation in Botany/Zoology/Life Sciences/Bio Sciences/Genetics/Micro-Biology/Bio-Technology/Molecular Biology/Plant Physiology provided they have studied Botany and Zoology at Graduation level & B.Ed.

Desired experience: Minimum 3 years relevant experience of teaching Biology from classes VI to XII only, will be considered.

(f) **TGT-Fine Arts:**

E.Q.: Post Graduation in Fine Arts

Desired experience: Minimum 3 years relevant experience of teaching Fine arts from classes VI to XII only, will be considered.

5. (a) **PRT (Lady Teacher): Hindi****

E.Q.: Graduation/Post Graduation in Hindi and D.El.Ed./B.El.Ed./two years D.Ed./B.Ed.

Desired experience: Minimum 3 years relevant experience of teaching Hindi from classes I to X only, will be considered.

***Preference in selection will be given to those who have qualified CTET/TET (If two candidates selected are of the same level at the end of selection process).**

(b) **PRT (Lady Teacher): Pre-Primary Wing****

E.Q.: Graduation/Post Graduation in any subject and D.El.Ed./B.El.Ed./two years D.Ed./B.Ed.

Desired experience: 3 years relevant experience of teaching from classes I to X. **CANDIDATES WITH LESS EXPERIENCE/FRESHERS CAN ALSO APPLY. HOWEVER, IF SELECTED SUCH CANDIDATE(S), WILL BE APPOINTED ON AD HOC BASIS/CONTRACTUAL BASIS.**

****Preference will be given to D.El.Ed./B.El.Ed. holders**

(c) PRT (Lady Teacher)-Health Wellness Teacher:

E.Q.: Post Graduation/Graduation in Psychology or Post Graduation in Child Development or Post Graduate with Diploma in Career Guidance and Counselling

Desired experience: Minimum 3 years relevant experience as Health Wellness Teacher/Counsellor in a reputed educational institution.

(d) PRT (Lady Teacher)-Special Educator:

E.Q.: Post Graduation/Graduation in any discipline with Diploma/PG Diploma/B.Ed. in Special Education or any other equivalent qualification approved by RCI and duly registered with RCI.

Desired experience: Minimum 3 years relevant experience as Special Educator in a reputed educational institution.

(e) PRT (Lady Teacher): Art & Craft

E.Q.: Graduation/Post Graduation in Fine Arts

Desired experience: 3 years relevant experience of teaching from classes I to X. **CANDIDATES WITH LESS EXPERIENCE/FRESHERS CAN ALSO APPLY. HOWEVER, IF SELECTED SUCH CANDIDATE(S), WILL BE APPOINTED ON AD HOC BASIS/CONTRACTUAL BASIS.**

Age (Not applicable to internal candidates): below 55 years for Sl. Nos. 1 & 2, below 45 years for Sl. No. 3 (a to d), below 40 years for Sl. No. 4 (a to f), below 35 years for Sl. No. 5 (a to e).

Age criterion: Please note that the desired relevant experience asked for is a part of the age limit given for a particular post.

Example: Age of a candidate is 40 years

Desired relevant experience asked for = 3 years

Age limit = 35 years (3 years desired relevant experience is included in this. No age benefit for those having 3 years of desired relevant experience)

Case A

- (a) Candidate has desired relevant experience of 5 years
- (b) Age benefit = $5 - 3 = 2$ years
- (c) Is the candidate eligible for further scrutiny?
 $40 - 2 = 38$ years which is more than 35 years, so candidate is not eligible for further scrutiny.

Case B

- (a) Candidate has desired relevant experience of 10 years
- (b) Age benefit = $10 - 3 = 7$ years
- (c) Is the candidate eligible for further scrutiny?
 $40 - 7 = 33$ years. Yes, the candidate is eligible for further scrutiny.

GENERAL INSTRUCTIONS:

(a) **CANVASSING IN ANY FORM WILL RENDER THE CANDIDATE DISQUALIFIED FROM THE POST APPLIED FOR.**

(b) The Management reserves the right to shortlist candidates to be called for the written test/interview.

(c) All the columns of the application form must be filled-in properly. Please furnish all the required details as per the format. Incomplete application forms are liable to be rejected and the applicant shall be solely responsible for this.

(d) Aspiring Candidates should read carefully the requisite essential qualifications, age and eligibility, experience criteria etc. laid down before applying for the relevant post. Fulfillment of qualifications and experience are essential requirements, failing which the application will be rejected. However, mere eligibility will not entitle any candidate for being shortlisted for written test/interview etc.

(e) Details of all the qualifications obtained starting from class X onwards are to be mentioned in the application form **(Mandatory)**.

(f) **Those who are working in other Delhi Public Schools under the aegis of The DPSS, New Delhi are required to submit NOC from their employer along with the application form.**

(g) **Shortlisted candidates for written test/interview will be intimated through e-mail only. Hence, candidates are required to provide correct/proper e-mail ID.**

- (h) (i) Candidates who have secured minimum 50% at each level from Class X upto the required minimum qualification, only need apply.
- (ii) However, internal candidates who have the requisite educational qualification(s) and experience may apply.
- (i) **As far as the educational qualifications for the posts, the school follows NCTE norms as prescribed from time to time.**
- (j) Those who are proficient in English will be preferred.
- (k) The final shortlisting of candidates will depend on the number of applications received. The criteria for shortlisting of candidates are subject to revision in case the number of applicants who meet the desired qualifications and experience is more.
- (l) In case the number of candidates applying for a specific post is less, then the desired level of relevant experience may be relaxed.
- (m) In case a candidate does not meet the requirements after the interview for the post (grade) applied for, s/he may be offered a lower grade/salary.
- (n) **The candidates are required to submit the following along with the application:**
- (i) Photocopies of the marksheets of X, XII, final year graduation, post-graduation, B.Ed., D.El.Ed., B.El.Ed., D.Ed., CTET/TET etc.
- (ii) Photocopies of the relevant experience certificates of previous employer(s).
- (iii) Recent salary slip or salary certificate from the current employer.

Those who do not submit photocopies (wherever applicable) of the marksheet(s), experience certificate(s) and salary slip or salary certificate, their application will be summarily rejected. No reminders will be sent.

Experience certificate(s) must clearly mention the designation, classes taught and salary drawn. Experience certificate(s) of recognized Secondary and Senior Secondary schools will be considered. Play school experience certificate(s) will not be considered.

- (o) **No interim enquiry or correspondence will be entertained.**
- (p) **The prescribed essential qualifications and experience are the minimum requirements and mere possession of the same does not entitle a candidate to be shortlisted for interview.**

DISCLAIMER: THE SCHOOL MANAGEMENT RESERVES THE RIGHT TO ADD, ALTER, AMEND OR CANCEL ANY OF THE RULES, PROCEDURES PREVAILING, AT ANY POINT OF TIME WHICH WILL BE BINDING ON THE APPLICANT.

Pay scales as per School's adherence to Seventh Pay Commission. Higher start possible for outstanding candidates. Candidates must have consistently high academic attainment with high proficiency in English.

Perks: CPF, Gratuity etc. at Central Govt. rates, free medical facilities in Bhilai Steel Plant Hospital (No referrals) and unfurnished accommodation, subject to availability at nominal rent.

Application form can be downloaded from the school website. Apply on or before **21.02.2025** with a Demand Draft/Banker's Cheque of Rs. 500/- drawn in favour of Delhi Public School, Bhilai payable at Bhilai (**can be paid in cash also at the school office between 8:00 a.m. and 12:00 noon**). ***If applying for more than one post, separate application and fee to be submitted.*** The Management reserves the right to shortlist candidates to be called for the interview. The candidates called from any part of India within a radius of 150 kms. from school will be considered as local candidates. The outstation candidates called for interview will be reimbursed II Class Rail/Bus fare by the shortest route, as per rules of the school.

Principal