

DELHI PUBLIC SCHOOL, BHILAI (C.G.)

(Under the aegis of the Delhi Public School Society, Delhi)

ONLINE REGISTRATION PROCESS FOR ADMISSION TO CLASS NURSERY (SESSION 2019-20)

PARENTS ARE REQUESTED TO GO THROUGH THE FOLLOWING INSTRUCTIONS CAREFULLY:

- THOSE WHO HAD APPLIED LAST YEAR BUT COULD NOT GET ADMISSION MUST NOT APPLY AGAIN BY CHANGING DATE OF BIRTH, NAME ETC.**
- Online Registration for class Nursery will start on **21 January 2019** and end on **26 January 2019.**
- Children born from 01 October 2014 to 30 September 2015 only are eligible for Online Registration to class Nursery.**
- The name of the child and that of the parents (father and mother) in the Online Registration form must match the names written in the Birth Certificate of the child.**
- IT IS MANDATORY FOR ALL THE PARENTS TO HAVE A VALID E-MAIL ID AND MOBILE NUMBER IN ORDER TO RECEIVE COMMUNICATION THROUGH MAIL/SMS OF ONLINE REGISTRATION.**
- The following documents are required to be submitted along with the print out of the filled-in Online Registration form:**
 - A Photocopy of the Birth Certificate of the candidate issued by Registrar of Births & Deaths (duly attested by either of the parents).**
 - In case of sibling candidate: photocopy of the latest fee receipt of the sibling.**
 - In case of alumni of DPS Bhilai: photocopy of the AISSCE Pass Certificate.**
 - In case of BSP candidate: Original BSP Service Certificate.**
 - If available, photocopy of the Aadhar Card and the first page of the Savings Bank Account Passbook (both are of the candidate).****All the above documents (except BSP Service Certificate) will be verified with the original at the time of issuance of Admission Order.**
- The following options are made available to the parents/guardians with respect to uploading of photographs and signatures as per the details given below:**
 - The parents/guardians may upload the photograph of the candidate, mother and father and also upload the signatures of the mother and father.**
 - The photographs and signatures to be uploaded must be in the white background.**
 - If, the parents/guardians are not able to upload the photographs and signatures, they may take a print out of the online registration form, affix the hardcopy of the photographs and then sign at the designated place.**
- Please ensure that the entries in the Online Registration form are error free. Parents (both father and mother and in case of single parent either father or mother, as the case may be) must upload the signatures and photographs (of the candidate also) or sign and paste the photographs at the designated places on the printout of the Online Registration form. THE PRINTOUT OF THE ONLINE REGISTRATION FORM WILL NOT BE ACCEPTED WITHOUT THE SIGNATURES AND PHOTOGRAPHS.**
- IN ORDER TO MAINTAIN UNIFORMITY, PLEASE ENSURE THAT THE FINAL PRINT-OUT OF THE ONLINE REGISTRATION FORM IS TAKEN ON AN A4 SIZE PAPER ONLY. IN CASE YOUR PAPER SETTINGS IN YOUR PRINTER IS IN LETTER SIZE, PLEASE CHANGE THE SAME TO A4 SIZE. THE FINAL PRINT OF THE ONLINE REGISTRATION FORM IS EXPECTED TO BE IN THREE PAGES ONLY.**

